

MINUTES OF LUDFORD PARISH COUNCIL

The Annual Parish Meeting (Village) was held on Tuesday 14 May 2019 at 7.00 pm at the Village Hall, Ludford.

PRESENT: Retiring Chairman Cllr Cordwell
Cllrs: Brader, Donner, Easter, Guthrie & Mrs Ridger.

Also Present: Cllr Fry (ELDC).

1. **Apologies** - None

2. **Minutes of the Last Annual Village Meeting**

The Minutes of the last Annual Village Meeting held on were 8 May 2018 approved and signed.

3. **Matters Arising from Minutes** – None.

4. **Parish Matters**

The Retiring Chairman (M Cordwell) reported that the retiring Council had continued in its aims to make improvements within the village during the last year and to resolve issues of concern, particularly in relation to speeding matters, parking, road condition (potholes) problems. However, despite continued efforts, any progress was met with great difficulty, due to financial restrictions in local government budgets.

He thanked Members and the Clerk for their continued support, and for assisting in various projects including the interactive signage, passive signage, planting of tyres, putting up of Christmas tree and lights, which was carried out at no cost to the village. This the Councillors did in their own time. He had decided not to stand at this election due to personal commitments now that his family had grown, but would still support the Members should they require any assistance with projects in the village.

Cllr Mrs Ridger thanked Mr Cordwell on behalf of the Parish Council.

Meeting closed at 7.10 pm.

Signed Chairman/Vice-Chairman Date

DRAFT MINUTES OF LUDFORD PARISH COUNCIL

The Annual Parish Council Meeting was held on 14 May 2019 at the Village Hall, Ludford at 7.11 pm.

PRESENT: Chairman Cllr Mrs Ridger
Vice-Chairman Cllr Guthrie
Cllrs: Brader, Donner, Easter.

Also Present: Cllr Fry (ELDC).

1. **Apologies** – None.

2. **Election of Chairman**

The retiring Chairman (M Cordwell) invited nominees for the position of Chairman. Cllr Mrs Ridger indicated that she was willing to take on this role, but not for an extensive period, and

Cllr Easter PROPOSED that Cllr Mrs Ridger be elected Chairman
Cllr Brader SECONDED a vote was taken and Cllr Mrs Ridger was elected Chairman.

Cllr Mrs Ridger in the Chair.

The Chairman thanked the Committee for electing her.

4. **Election of Vice Chairman**

Cllr Guthrie suggested that due to his length of service as a Parish Councillor, it was prudent that he should volunteer for the position of Vice-chairman

Cllr Brader PROPOSED that Cllr Guthrie be elected Vice-Chairman
Cllr Easter SECONDED a vote was taken and Cllr Guthrie was elected Vice-Chairman.

The Committee noted the two vacancies on the Parish Council, and it suggested that co-option be advertised asking for interested persons to write in giving a brief resume, as had been done previously when vacancies had occurred, and it was

RESOLVED to advertise the two vacancies for co-option on the noticeboard and co-opt at the next Meeting.

4. **Minutes of Meeting**

The Minutes of the Parish Council Meeting held on 12 March 2019 were approved and signed.

5. **Matters Arising**

Item 9 ELDC Planning Application – Cllr Brader expressed concern that whilst the District Council sought guidance from the Parish Council in respect of local planning issues, it was felt that these were then over-looked by the authority on several occasions. Cllr Fry (ELDC) did explain that the authority could only act on actual planning factors/regulations. The Chairman thanked Cllr Fry for explaining the processes of ELDC Planning, but advised that the Parish Council had local knowledge of difficulties relating to land issues in this specific area, which could be invaluable.

6. **Correspondence**

ELDC – Electoral Register update, Seafarers-Fly the Red Ensign Day, HAGS Play Equipment Spring Offers, Clerk's & Councils Direct Mag – all noted.

7. **Finance**

Annual Audit/Accounts, Yearly Reports. Reviews/Insurance Renewal, etc.

The Clerk presented the year end accounting statements prepared according to proper accounting practices. The Council noted all receipts/payments for the year ending 31st March 2019 and verified the bank reconciliation. The Council considered the Annual Governance Statement and the Accounting Statements for audit for the financial period 1 April 2018 – 31 March 2019 and dates for the period of public rights. The Council expressed their appreciation to the Internal Auditor, who had completed the audit.

It was

- RESOLVED**
- a) to approve the Annual Governance Statement (Minute 7a);
 - b) to approve the Accounting Statements for the period (Minute 7b);
 - c) dates for the Notice of Period of Exercise of Public Rights were agreed and to meet the Notice of Period of Exercise of Public Rights which commence 17/06/19 until 26/07/19, the appropriate documents were to be held by the Chairman for inspection;
 - d) Insurance and Risks Reviews were made; no changes were required. Insurance renewal from BHIB was unchanged, due to a 3-year fixed fee agreement;
 - e) Expenditure & Invoices for Payment
 - BHIB Ltd-Insurance £527.61
 - R Taylor-Accountant £ 60.00
 - Binbrook PC-Sign Hire £ 30.00
 - GreenGrass-Grasscutting £118.63
 - LPFA- Messenger Donation £ 70.00
 - Clerks Salary £283.60The Clerk's salary increment implemented from 01/4/19, as previously approved.
The Precept of £4000.00 had been received. VAT Refund Claim to be submitted.
All accounts were received and agreed for payment.

8. **Reports**

Village Hall Committee – The Chairman advised that due to the resignation of the Treasurer, the AGM had not taken place. It was now due to be held on 13/06/19. Activities had been organised including walks and a pop-up breakfast on 26/05/19. Cllr Easter advised that due to health issues, he had to step back from assisting with the maintenance of the play equipment. Cllr Donner advised that he would get some young parishioners to assist and a request for volunteers would also be put in the Magna Messenger.

Speeding/Traffic Calming – Cllr Brader and Easter agreed to liaise on plastic signage (as agreed with ELDC). Cllr Brader reported on the recent speed readings, which he would now report to the Police.

9. **Business**

ELDC – Planning Applications/Decisions

The Committee had considered application N/108/00302/19 LTW Farms Ltd – Little Tows, Louth Road, conversion of, extension & alterations to existing dwelling to provide 2 no. dwellings (circulated 29/03/19). It also noted the full approval that had been made by the District Council on this application and it was

RESOLVED to support Planning Application N/108/00302/19 LTW Farms Ltd., Little Tows and note the Full Planning Approval decision since made by the District Council on this application.

Emergency Planning Officer

Cllr Easter advised that despite his efforts, he had not been able to progress this item, due to lack of interest by fire rescue at fire hq Lincoln. The Chairman suggested an item be put in the Magna Messenger to make the village aware and see if any interested parties came forward. If new volunteers can be found, they can collate information and put it into operation when required.

Financial Assistance

The Committee considered applications for financial assistance from Lindsey CAB and the Magna Messenger and it was

- RESOLVED**
- i) not to support the application Lindsey CAB;
 - ii) to grant a donation of £70.00 to the Ludford Playing Field Association (LFPA) towards the costs of printing the Magna Messenger village newsletter.

Refurbishment of play equipment

Due to Cllr Easter 's situation, Cllr Donner had kindly volunteered to progress this item and would update at the next meeting.

Refurbishment of village signs and maintenance of village flower tyres

Members discussed these items and it was agreed that:

- i) The village signs would be taken down, washed to assess their condition;
- ii) Street nameplates at Stocks Hill and Fanny Hands Lane to be taken down by Cllr Easter, washed and then re-erected;
- iii) Flower tyres to be tended by the Chairman, with assistance from Mrs Donner.

101 Service

The Chairman advised that there were 3 people to man the Louth end of the village and Cllr Brader had volunteered to man the Bain Rise end. It was noted that a 4x4 would be required to transport road closure signage and Cllr Easter volunteered to supervise them. The service was to take place on 09/06/19, church service at 2.30 pm, road closed for 3.20 pm and Lancaster fly-over at 3.40 pm.

10. Matters for Discussion

The Chairman advised that she had the clips for the flagpole, but needed to get the cord.

It was noted that the items reported to Highways still needed attention, including potholes in Red Hill Lane (past chapel) and drain cover at Magna Mile, near Playing Field Lane had not been resolved despite being reported previously. It was noted that there is a silted-up drain near the 101 Memorial, and Clerk was requested to contact Highways for the gully emptier to attend.

11. Date of Next Meeting

Tuesday 9 July 2019 at 7.30 pm. Meeting closed 9.15 pm.

Signed Chairman/Vice-Chairman Date